



NORTHERN LAWN TENNIS  
CLUB BROCHURE  
2009



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## ABOUT THE TENNIS CLUB

The Northern Lawn Tennis Club was established in St Andrews, Fife in 1969, starting from four courts and twenty members. Over the past forty years, the club's grounds have expanded through membership fees, grants and other donations. We now have eleven courts and well over one hundred members. The club is also on a fairly solid financial standing.

We also enjoy good relations with other tennis clubs throughout Scotland and the rest of the United Kingdom. It is usual for members to participate in tournaments hosted by other clubs, as well as our own. As far as events go, we arrange leagues that run throughout the year, as well as tournaments every season. There are also opportunities over the year for social events. Overall, we are a club who are welcoming of all people, regardless of age, level of ability, race or gender.

For players who do not feel confident the need to improve their playing ability, the club has a team of coaches. They are qualified to coach a range of different ages and levels of ability. While they are not employed by the club, they are vetted by the committee and are available to be hired by members on a personal basis.

I believe very much in ensuring that our members are informed of current and upcoming developments regarding the club and its events. I also have full confidence in my committee who are very competent in making sure all aspects of the club are operating well.

If you wish to join us, please feel free to browse this brochure or contact us if you wish to visit us.

Brian Thomas,  
Chairman (2006 - )

# CLUB ORGANISATION

## COMMITTEE

The club is run by a committee of ten members who are charged with the responsibility of managing the club's affairs such as finances, administration, court usage, publicity and information, tournaments and other events.

The ten positions are:

- Chairman
- Deputy Chairman
- Secretary
- Treasurer
- Website Administrator
- Database Administrator
- Coaching Officer
- Publicity Officer
- Events Officer
- External Relations Officer

The committee is elected every year at the AGM, held on the first Monday of December. Any member who is at least 21 years old may stand for election. Candidates for election must be proposed and seconded by other members. There are no maximum term limits for committee members.

A dedicated team of four groundskeepers is responsible for ensuring that the courts are well maintained. Other staff are responsible for running and maintaining the rest of the premises.

## MEMBERSHIP

In order to join the club, prospective members must fill out an application form (available online, from the Secretary, or by contacting the club by phone).

Membership categories are:

### JUNIOR MEMBERS

Members who are aged under 16. Before acceptance into the club, permission must be sought from a parent or guardian.

### ADULT MEMBERS

Members aged 16 or older.

### SENIOR MEMBERS

Members aged 55 or older.

### LIFE MEMBERS

Club members of at least 20 years' standing who have made a substantial contribution to the club or to tennis in general may be eligible. Candidates must be proposed to the chairman and approved by the committee.

Members of the club are informed regularly of events by means of a newsletter sent out every two months. For more up to date information, this is available on the club website.

# FACILITIES

## COURTS

The club has eleven tennis courts, made up of:

- 4 green lawn courts
- 4 orange 'blaze' all-weather courts
- 3 small courts for young members

Court opening times are as follows:

	Weekdays	Saturdays	Sundays
Full Size Courts	9am - 9pm	10am - 8pm	10am - 7pm
Small Courts	9am - 5pm	10am - 6pm	10am - 6pm

Full sized courts are equipped with floodlights to allow play to continue when it gets dark. Floodlights are switched on automatically, with the aid of light sensors that govern when they should switch on. These switch off 30 minutes after closing time.

## OTHER MEMBER FACILITIES

Members may also hire the services of professional coaches to improve their playing skills. Coaching arrangements are booked through the club's Coaching Officer. However, coaching fees are a matter to be settled between the coach and member.

At the moment, we do not have a store of tennis equipment for temporary loan to members. This may be subject to review in the future. It is the responsibility of members to provide their own tennis balls and racquets for play.

Members may gather socially at the clubhouse. This is equipped with a hall, bar, canteen and large screen TV. Only members aged at least 18 years old can be served at the bar. The hall has a capacity of 150 people.

# COURTS



Green courts. For those who prefer playing on a lawn tennis court.



All-weather courts. Suitable for play in any kind of weather



Junior courts. Smaller sized all-weather courts for younger players

## COURT BOOKING

The rules for court bookings are as follows:

Only members are allowed to reserve courts. Non-members wishing to reserve courts may be allowed to do so at the Secretary's discretion. Courts can be booked either by arranging with the Secretary in person at the club office or by phone during office hours.

(Office hours are 9am - 5pm, Monday to Friday)

Bookings must be made with at least 1 hour's notice in advance. Failure to book a court before playing on it may lead to members being banned from booking courts for 1 week. Persistent offenders may be subject to longer bans.

A member can book one court for a maximum of 3 hours at a time. Further bookings can only be made after that booking has elapsed. Fees for court bookings must be made on the day. Members who use a court but fail to pay for bookings may be banned from making further bookings until any outstanding fees are paid.

In the future, we hope to have an online system developed that allows for checking court availability and booking courts online, updated in real time.

After using courts, members should ensure that they do not leave any litter in the courts after play. There are bins for the disposal of litter outside the courts.



# CONDUCT

The purpose of this club is to provide a venue for members to play tennis in a safe, clean environment free from threats, abuse or disruption. This club will not tolerate unprofessional conduct that brings the club to disrepute, especially cheating.

Members may be subject to warning, sanction or even dismissal from the club for conduct which is harmful to the club or its members. This includes, but is not limited to:

- Repeated instances of playing on courts without prior booking
- Damage or vandalism of the club's courts or buildings
- Abusive or threatening behaviour towards a committee member
- Abusive, threatening or violent behaviour towards club members
- Lewd or offensive behaviour within the club's confines
- Theft of property from the club or its members
- Committing illegal acts on the premises
- Repeated misconduct during games such as cheating

## DISCIPLINARY ACTION

It is up to the committee to determine what disciplinary action to be taken for violations. Members subject to dismissal will normally be given one month's notice. In exceptional circumstances (serious misconduct), however, membership may be terminated with immediate effect. Violators of the rules may also be banned from the club for a defined or an indefinite period of time if the need arises.

Members who have membership fees outstanding will have the following sanctions apply:-

- If any fees are overdue by at least two weeks, members will not be able to book courts until outstanding fees are paid.
- If any fees are outstanding for at least two months, membership will be terminated.

The club will endeavour to ensure that members with overdue accounts are informed before sanctions are applied.

# FEES

All fees in this brochure are effective as of January 1<sup>st</sup>, 2009. Fees are subject to annual review at the club AGM, to take effect as of January 1<sup>st</sup> each year.

## ANNUAL MEMBERSHIP FEES

Junior Member: £35

Adult Member: £105

Senior Member: £85

Life Member: Free

Members are notified one month in advance when their annual membership is due to expire. If a member wishes to discontinue their membership, a minimum of two weeks' notice is required.

## COURT BOOKING FEES

Duration	Junior Member	Adult Member	Senior/Life Member
Up to 1 hour	£2.00	£4.00	£3.00
1 - 2 hours	£3.50	£7.00	£5.00
2 - 3 hours	£5.00	£10.00	£7.00

University and college students are eligible for a 20% discount on membership and booking fees, on showing proof of student status.

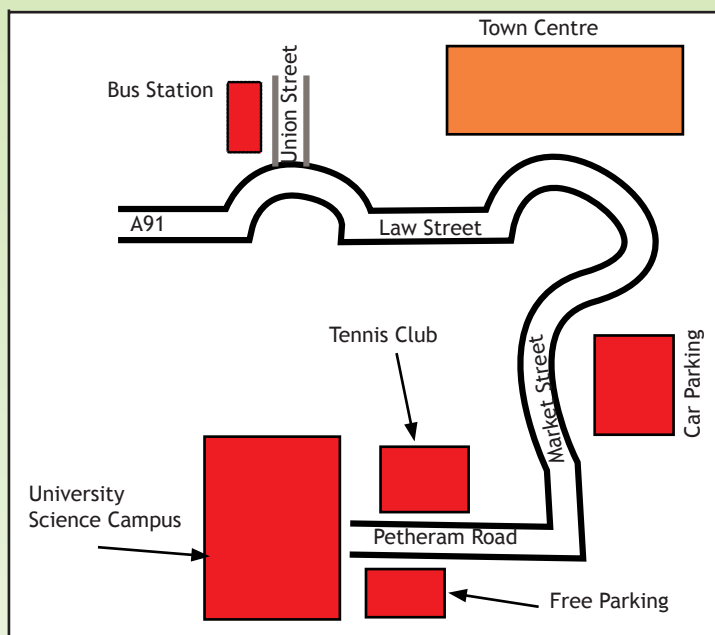
## ACCEPTED METHODS OF PAYMENT:

Visa (debit & credit), Mastercard, Maestro, Cash or Cheque. Annual membership fees may also be payable by annual or quarterly Direct Debit.

## COACHING FEES

For coaching fees, different coaches have different rates of pay. Financial arrangements for payment of coaching fees are purely a matter to be discussed between member and coach.

## WHERE TO FIND US



### BY ROAD

The Tennis Club is located on Petheram Road, as shown on the map above. When coming from outwith the town, follow the A91, go straight ahead at the roundabout and follow the road at Law Street, then along Market Street until before the University science campus. There are two parking sites nearby.

The nearest parking site is a free parking site, with a capacity of 100 cars. The town centre car park on Market Street is not free, but has a capacity of 550 cars.

### BY FOOT

About 8 minutes' walk away from the bus station.  
From the town centre, about 5 minutes' walk.



**CONTACT DETAILS:**  
**NORTHERN LAWN TENNIS CLUB**

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ST ANDREWS  
FIFE  
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